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**Accredited RINA IPD Graduate Scheme**

**Member/Fellow/Engineering Council Registration Application Form**

**PART 1 – PERSONAL DETAILS**

**Title (Mr, Mrs, etc.):** Click or tap here to enter text.  
**Date of Birth (dd/mm/yy):** Click or tap to enter a date.

**First Name:** Click or tap here to enter text.  
**Middle Name:** Click or tap here to enter text.  
**Last Name:** Click or tap here to enter text.  
**Nationality:** Click or tap here to enter text.

**Address:**

**Address Line 1:** Click or tap here to enter text.  
**Address Line 2:** Click or tap here to enter text.  
**Town/City:** Click or tap here to enter text.  
**Country:** Click or tap here to enter text.  
**Zip/Post Code:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.  
**Mobile (+):** Click or tap here to enter text.

**Application for Election/Transfer to:** Fellow

Member

**Present Class of Membership (if for transfer):**  
 Associate Member

Associate

Member

**I wish to register with UK Engineering Council:**  
 Yes

No

I am already registered

**PART 2 – Employer Details**

**Company Name:** Click or tap here to enter text.  
**Address Line 1:** Click or tap here to enter text.  
**Address Line 2:** Click or tap here to enter text.  
**Town/City:** Click or tap here to enter text.  
**Country:** Click or tap here to enter text.  
**Zip/Post Code:** Click or tap here to enter text.

| **PART 3 – Dates of Company Employment** |  |  |
| --- | --- | --- |
| |  |  |  | | --- | --- | --- | | Dates From (MM/YY)  Click or tap to enter a date. | Date To (MM/YY)  Click or tap to enter a date. | Position  Click or tap here to enter text. | |  |  |

**PART 4 – IPD Scheme Completion (To be completed by the employer)**

The employer will need to confirm that the candidate has completed all aspects of the accredited IPD scheme of RINA. Please read through the statements below and ensure that the candidate has met all of the following requirements.

| **Competency Area** | **EngTech IPD** | **IEng IPD Requirements** | **CEng IPD Requirements** |
| --- | --- | --- | --- |
| D1 - Analytical Skills | Yes / No | Yes / No | Yes / No |
| D2 - Design Processes & Methodology | Yes / No | Yes / No | Yes / No |
| D3 - Communication of Technical Info | Yes / No | Yes / No | Yes / No |
| D4 - Design & Standards | Yes / No | Yes / No | Yes / No |
| D5 - Evaluation & Optimization | - | Yes / No | Yes / No |
| D6 - Design Management | - | Yes / No | Yes / No |
| D7 - Safety, Risks and Hazards | - | - | Yes / No |
| D8 - Research & Development | - | - | Yes / No |
| D9 - Material | - | - | Yes / No |
| E1 - Overview of Production | Yes / No | Yes / No | Yes / No |
| E2 - Safety & Ethics | Yes / No | Yes / No | Yes / No |
| E3 - Quality | Yes / No | Yes / No | Yes / No |
| E4 - Production Management | Yes / No | Yes / No | Yes / No |
| E5 - Engineering Practice | Yes / No | Yes / No | Yes / No |
| E6 - Procurement | Yes / No | Yes / No | Yes / No |
| M1 - Accounts & Finance | Yes / No | Yes / No | Yes / No |
| M2 - Human Resources | Yes / No | Yes / No | Yes / No |
| M3 - Quality Assurance | Yes / No | Yes / No | Yes / No |
| M4 - Company Structure & Organisation | Yes / No | Yes / No | Yes / No |
| M5 - Marketing & Communication | Yes / No | Yes / No | Yes / No |
| M6 - Managerial Skills, Contracts & Negotiations | Yes / No | Yes / No | Yes / No |

**Declaration (To be completed by the employer):**

I confirm that the candidate has met the agreed level of training and development outlined in the accreditation agreement with RINA.

Name:  
Job Title: Click or tap here to enter text.  
Signature:   
Date (dd/mm/yyyy): Click or tap to enter a date.

**PART 5 – Personal Declaration and Application Proposers**

If elected, I agree that the Institution may hold personal data provided by myself, to be used only in connection with membership and Institution activities. I also agree that I may be sent notification of such activities, together with information on technical developments in the maritime industry through the Institution’s eNewsletters. I understand that I may stop receiving such notifications at any time.

Signature:   
Date (dd/mm/yyyy): Click or tap to enter a date.

**Proposers and Seconders:**

I propose the above applicant for election as a member of the Royal Institution of Naval Architects. The information contained in this application is correct to the best of my knowledge.

|  |  |
| --- | --- |
| Name: Click or tap here to enter text. | Name: Click or tap here to enter text. |
| Signature: | Signature: |
| Date (dd/mm/yyyy): Click or tap to enter a date. | Date (dd/mm/yyyy): Click or tap to enter a date. |
| Membership grade: Click or tap here to enter text. | Membership grade: Click or tap here to enter text. |

**PART 6 – Instructions for Completing the Form**

**Submitting your Application**

What you should you submit:

1. Please complete all of the required information on this application form. Alongside this form, you will also need to submit the following
2. An up-to-date extended CV
3. A summary of your CPD and self-development reflections / activity
4. Extended Professional Review Report – if do you not meet the exemption requirements for the Engineering council grades

**Application Form**

All applicants are required to complete all sections of the Application Form and sign the Declaration in Part 5.  The application should be typed or completed in Block Capitals.

**Extended CV**

An extended CV should include an expansion of each relevant Naval Architecture, Maritime Engineering or Naval Engineering role you have undertaken in more detail than a regular ‘Job Application’ CV. We would expect to see a higher level of detail outlining

1. Description of the role and level of seniority within the company
2. Nature of the role and areas of responsibility
3. Summary of tasks, projects, roles undertaken

**Academic Qualifications**

Photocopies of certified academic qualifications should be included with your application.

**Proposers**

Candidates should normally be proposed by two individuals. Ideally, these two individuals who are Fellows (FRINA) or Members (MRINA), and to whom the candidate is known.

They will confirm that:

1. Your application meets the requirements for MRINA / FRINA / Engineering Council registration
2. The details within the Professional Review Report or CV as an accurate description of the candidate's experience

At a minimum, the candidate must find a FRINA / MRINA member to propose requirement 1.

Where a candidate cannot find a second proposer who holds FRINA /MRINA status, RINA will accept an individual who:

1. Is a Member or Fellow of another Maritime Professional Body or;
2. Is professionally registered with the Engineering Council or Engineers Australia or;
3. Holds a position of senior responsibility within the candidate’s place of employment

**Extended Professional Review Report**

**Please note**: If you are applying for Engineering Council registration, if your degree **does not** meet the academic requirements for your grade, you will be required to submit an Extended Professional Review Report.